

Embassy of India
Sao Tome

No. STP/ADM/815/1/2021

June 06, 2024

Notice

Name of Work: Invitation of competitive bids for Security Guard Services at the Embassy of India Chancery and Embassy Residence in Sao Tome,

Embassy of India, Sao Tome, invites competitive bids from reputed security firms for providing 24 hours unarmed security as per following terms:

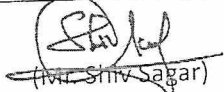
Sl. No.	Location	Scope of Service
1	Chancery:- Plot No.41B, 159 HF, Campo de Milho, Distt. Agua Grande	1 Guard Day shift 1 Guards Night shift
2	Embassy Residence:- Rua Bairro do Hospital, Distt. Agua Grande	1 Guard Day shift 1 Guard Night shift

2. General:- The Personnel provided should be in Company Uniform and smartly turned out. A little bit of familiarity with English language will be an asset. The Company will be paid a lump sum amount per month towards the service and is expected to comply with all extant legal/labour regulations of Sao Tome and Principe, including Minimum Wages, Social Security and Medical Insurance of the personnel. The Embassy will not be liable for any claims, whatsoever, from the employees of the Company.

3. The Interested firms are requested to submit their competitive bids, separate for Chancery and Residence, in a sealed envelopes at the Chancery address given below in the name of, Mr. Shiv Sagar, Head of Chancery, giving full details of services to be provided as above. For any clarification on any aspect of this notice, Mr. Shiv Sagar, Head of Chancery may be contacted any time during working hours on Tel. No. +239.9979788.

4. **Schedule for submission/Opening of bids:**

Last date, time and place for submission of competitive bids	June 27, 2024 at 1400 Hours at Embassy of India, Sao Tome, Plot No.41B, 159 HF, Campo de Milho, Distt. Agua Grande or by password protected file to mail ID: hoc.saotome@mea.gov.in OR 14 days after actual publishing in the Portal.
Date, Time & Place of bids' opening	June 27, 2024 at 1400 Hours at Embassy of India, Sao Tome Plot No.41B, 159 HF, Campo de Milho, Distt. Agua Grande OR 14 days after actual publishing in the Portal.


(Mr. Shiv Sagar)

Head of Chancery
Embassy of India
Sao Tome

Phone: +239 9979788

Email: hoc.saotome@mea.gov.in

Basic Details

Organisation Chain	Ministry of External Affairs EOI SAO TOME -MEA		
Tender Reference Number	STP/ADM/815/1/2021		
Tender ID	2024_MEA_759060_3		
Tender Type	Open Tender	Form of contract	EOI
Tender Category	Services	No. of Covers	2
Payment Mode	Not Applicable	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Bid for LSG services at E/I Sao Tome
2	Finance	.xls	Hiring of LSG Financial

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00	Fee Payable To	NA	Fee Payable At	NA
Tender Fee Exemption Allowed	NA				

EMD Fee Details

EMD Amount in ₹	0.00	EMD Exemption Allowed	NA
EMD Fee Type	NA	EMD Percentage	NA
EMD Payable To	NA	EMD Payable At	NA

Work /Item(s)

Title	Hiring of LSG for E/I Sao Tome				
Work Description	HIRING OF LSG				
Pre Qualification Details	3 YEARS EXPERNEICE IN SECURITY SERVICES				
Tender Value in ₹	13,50,000	Product Category	Miscellaneous Services	Sub category	hiring of LSG
Contract Type	Tender	Bid Validity(Days)	14	Period Of Work(Days)	14
Location	Embassy of India Sao Tome	Pincode	110011	Pre Bid Meeting Place	Embassy of India Sao Tome
Pre Bid Meeting Address	PLOT NO.41 B, 159 HF CAMPO DE MILHO AGUA GRANDE DISSTM, SAO TOME	Pre Bid Meeting Date	11-Jun-2024 10:00 AM	Bid Opening Place	Embassy of India, Sao Tome

Critical Dates

Publish Date	07-Jun-2024 10:00 AM	Bid Opening Date	24-Jun-2024 09:00 AM
Document Download / Sale Start Date	07-Jun-2024 11:00 AM	Document Download / Sale End Date	21-Jun-2024 09:00 AM
Clarification Start Date	07-Jun-2024 03:00 PM	Clarification End Date	12-Jun-2024 03:00 PM
Bid Submission Start Date	12-Jun-2024 02:00 PM	Bid Submission End Date	21-Jun-2024 09:00 AM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	tendernotice_1.pdf	HIRING OF LSG	412.18

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	tender for LSG 24-25.pdf	HIRING OF LSG	412.18

Tender Inviting Authority

Name	Mr Shiv Sagar, Counsellor
Address	PLOT NO.41 B, 159 HF CAMPO DE MILHO AGUA GRANDE DISSTM, EMBASSY OF INDIA SAO TOME

Tender Creator Details

Created By	Shiv Sagar
Designation	Counsellor
Created Date	06-Jun-2024 06:11 PM